



Art of Speaking

AGENDA

Edison Main Library
340 Plainfield Avenue, Edison, NJ 08817

August 18, 2007
10:00 a.m. – 12:00 p.m

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| Presiding | Kumar Kolaganti Club Business, Introduce Toast Master of the Day | 3 Min |
| Toast Master | Sandeep Dayal Indicate# of speakers, Review agenda and introduce guests & meeting roles (Timer: Venkata Kanisetty, Ah-Counter & Grammarian: Teri Portello; Ballot Counter :Sudarshan Selvaraj) | 3 Min |

| Speaker | Speech Description | Evaluator |
|--------------------------------------|---|-----------------------------------|
| Teri Portello | Organize Your Speech : CC Speech #2 (5 to 7 Mins): Objective: Select an appropriate outline which allows listeners to easily follow and understand your speech, Make your message clear, with supporting material directly contributing to that message, Use appropriate transitions when moving from one idea to another, Create a strong opening and conclusion. | Venkat Padyachi |
| Dinkar Pujara Title: Inkar Pujara | The Ice Breaker : CC Speech #1 (4 to 6 Mins): Objective: To begin speaking before an audience; to discover speaking skills you already have and skills that need some attention; to introduce yourself to your fellow club members. | Kavita Desai |
| Kavita Desai | Organize Your Speech : CC Speech #2 (5 to 7 Mins): Objective: Select an appropriate outline which allows listeners to easily follow and understand your speech, Make your message clear, with supporting material directly contributing to that message, Use appropriate transitions when moving from one idea to another, Create a strong opening and conclusion. | Kumar Kolaganti |
| Asif Quddussi | Inspire Your Audience - CC Speech #10 (8 to 10 Mins): Objective: To inspire the audience by appealing to noble motives and challenging the audience to achieve a higher level of beliefs or achievement; Appeal to the audience's needs and emotions, using stories, anecdotes and quotes to add drama. | Sandeep Dayal |
| Venkata Kanisetty | Organize Your Speech : CC Speech #2 (5 to 7 Mins): Objective: Select an appropriate outline which allows listeners to easily follow and understand your speech, Make your message clear, with supporting material directly contributing to that message, Use appropriate transitions when moving from one idea to another, Create a strong opening and conclusion. | Asif Quddussi |
| Kumar Kolaganti Title: Help!! | Persuade with Power - CC Speech #9 (5 to 7 Mins): Objective: Persuade listeners to adopt your viewpoint or ideas or to take some action, Appealing to the audience's interests, Use logic and emotion to support your position, Avoid using notes. | Venkat Padyachi / Vinay Gulati |
| Table Topics | Asif Quddussi | 15 Min |

Break : 5 Mins (mingle with other members and submit votes for best speakers & best table topic speakers)

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| General Evaluation | Vinay Gulati / Kumar Kolaganti • Invite Individual Evaluators • Timer, Ah-Counter, Grammarian | 20 Min |
| Awards | Best Speaker & Best Table Topics | 5 Min |
| Toastmaster's Concluding Remark | Sandeep Dayal | 3 Min |

Tentative Schedule meetings: Now thru Dec 07
 North Edison Library: 8th Sep, 13th Oct, 10th Nov, 1st Dec
 Edison Main Library: 15th Sep, 20th Oct, 17th Nov, 15th Dec